

**South Whidbey School District No 206**  
**2018/19 Payroll Schedule**

Month	Pay Date	Scheduled Pay	Additional Items	Due to Payroll Office
September	9/28/2018	Contracts Personal Leave Cashout–Non Rep & PSE/SEIU (12 month) Vacation Leave Cashout/Loss – PSE/SEIU (12month)	Extra Hours August	9/5/2017
October	10/31/2018	Contracts	Extra Hours & Sub Hours September	10/5/2018
November	11/30/2018	Contracts 1 <sup>st</sup> Half Tri – SWEA Only	Extra Hours & Sub Hours October	11/5/2018
December	12/28/2018	Contracts	Extra Hours & Sub Hours November	12/5/2018
January	1/31/2019	Contracts	Extra Hours & Sub Hours December	1/7/2019
February	2/28/2019	Contracts Sick Leave Buy Back- all eligible and elected	Extra Hours & Sub Hours January	2/5/2019
March	3/29/2019	Contracts	Extra Hours & Sub Hours February	3/5/2019
April	4/30/2019	Contracts	Extra Hours & Sub Hours March	4/5/2019
May	5/31/2019	Contracts 2 <sup>nd</sup> Half Tri – SWEA Only	Extra Hours & Sub Hours April	5/6/2019
June	6/28/2019	Contracts Vacation Cashout – PSE	Extra Hours & Sub Hours May	6/5/2019
July	7/31/2019	Contracts Vacation Cashout - SEIU Pers Leave Cashout – SWEA/PSE	Extra Hours & Sub Hours June	7/5/2019
August	8/31/2019	Contracts National Board Contracts Sick Leave Cashout – Retirees Personal leave Cashout – SEIU	Extra Hours & Sub Hours July Summer School Hrs	8/5/2019

**Benefits for 2018/19**

- **Benefit Fair – Wednesday, September 5<sup>th</sup> 3:00-5:00 pm SWHS – New Commons**
- **Kaiser Permanente renewal October payroll for Nov 1 coverage**
- **Premera Blue Cross - October payroll for Nov 1 coverage**
- **WEA renewal October payroll for Nov 1 coverage**
- **American Fidelity Flexible Spending Accounts enrollment September 5<sup>th</sup> at Benefits Fair. Summer enrollment dates to be determined**
- **Benefit Pooling implemented October payroll**